

St. Edward Finance Council Meeting Minutes

October 26, 2023

Attending: Father Robert, Tom Pethan, Tim Westphal, Mark Hofacker, Pat Coonen, Liz Harp, Terry Woelfel

Excused: Nicole Pietsch

Lectio Divina

Meeting Minutes

1. August meeting minutes were approved via email 10/17/23.

Finances

1. Reviewed August financial and investments reports. Pat Coonen motioned to approve August 2023 financial reports. Terry Woelfel seconded. Motion carried.
2. Reviewed September 2023 financial and investments reports. After following up with Erin to clarify a couple questions, Terry Woelfel motioned to approve September 2023 financial reports. Pat Coonen seconded. Motion carried on 10/27/23 via email.

Old Business

1. Outside Learning Center (OLC) updates: Terry- The team met a few times with the tentative vendor to create a detailed design. Two other vendors will provide competitive quotes, along with a revised quote from the original vendor and we will compare the pool of three bids and we select the best option. Some highlights include a cross, paver stones, natural gas torches, a low wall for seating, a pergola, counter space, a walking path, and more. The pergola area will have colored concrete. Tim suggested exploring a new garage door on the burger barn to dress up the whole area. Over winter, we'll finalize plans, then plan to break ground in spring of 2024.

New Business

1. Ad for Bill Willmer's position- Tom: The ad has been posted in the parish bulletin and Facebook page. It will also be posted in local newspapers soon. Bill will stay on until we find a replacement, within reason.

Finance Council Liaison assignments updates to the Finance Council Team

- a. School- Liz/Nicole: Renee would like to give teachers a bonus during Catholic Schools Week. Four or five teachers, especially have really stepped up to help and take on extra this year.
- b. Home and School- Liz/Nicole: H&S sent out an email to parents about fundraisers they're looking to do this year.
- c. Buildings and Grounds- Tim/Mark:
 - a. Church:
 - i. Water softener filters/carbon filters need to be replaced which will cost around \$4,060 from Diamond Water. Tim will follow up with Deacon Jeff to get more info. We will approve the spend via email.

1. 10/27/23 Email update: The work has to do with maintenance on the carbon filtration system that controls the amount of sulfur in the well water. It was noticed recently after an abnormal amount of water was used during an event in the cafeteria that the water quality was lacking and there was a sulfur smell to the water for a short time after. Diamond Water stated the carbon filtration from 2012 requires maintenance and the carbon filters need to be re-bedded. Tim Westphal motion to approve the \$4,058.16 cost for Diamond Water to maintain the Carbon Filtration System that we use to control the amount of Sulfur/smell in the well water. Tom Pethan seconded. Motion carried 10/27/23 via email.
 - ii. Masonry around the soffit will be completed this weekend.
- b. School:
 - i. The new flagpole is complete. They may install better lighting around it.
 - ii. Fascia and soffit will come in under budget.
- d. Cemetery: Tom- The flower sale for All Soul's Day is coming up the next two weekends.
- e. Harvest Moon-Liz/Nicole-
 - a. Harvest Moon was October 21. Around 200 were seated for dinner.
 - b. 87 silent auction items / 20 live auction items were donated.
 - c. Next year we will be at Romy's, tentatively October 26.
 - d. Total amount raised is still being finalized.
- f. Tractor pull- Mark: Rodger assured Mark that no new structures will be built without approval from Father Robert and Finance Council.
- g. NE- Tom: Cellia may apply for a Catholic Foundation grant, which is due December 1.
- h. Worship- Pat:
 - a. Jubilee Mass and celebration was full and all seats for the meal were filled, beyond the extra seating they had prepared. Donations received covered the cost of the catered chicken.
 - b. Sign up sheet for lectors, ushers, servers, etc. will be in the gathering area this weekend.
 - c. Music ministry: At this point no choir members are interested in leading our music ministry after Mike and Lynn retire. Next steps are to advertise.
- i. Pastoral Council- Terry:
 - a. Patrick will be presenting on the new Marketing position tonight. If it's approved by Pastoral council, he will present to Finance council. This position is part of the Parish Mission Plan, and will be part-time.
 - b. Terry reached out to a neighbor who has his equipment on Parish property asking him to move it. As of today, all the equipment has been moved. The concern is that he didn't ask permission, and it becomes a liability to the Parish.

Pastor's Report

Mike and Lynn will be retiring and moving away at the end of the year. Mike and Lynn will still help with music for confirmation Mass in January, and at the Jubilee mass in Fall of 2024. Father Robert is looking for gift ideas to thank them. Father is looking for a budget estimate. Terry motioned to approve a budget of \$1,000 for a thank-you gift for the Colloms. Tim Westphal seconded. Motion carried. A meal is planned to celebrate and thank Mike and Lynn, whether it's after a mass or after a Worship committee meeting.

Closing prayer

Meeting adjourned

Approval Summary from 10/26/2023 Meeting

1. Approved minutes from 8/24/23 Finance Council meeting via email.
2. Approved August 2023 and September 2023 financial reports.
3. Approved a budget of \$1,000 for a thank you gift for Mike and Lynn Collom.
4. Approve the \$4,058.16 cost for Diamond Water to maintain the Carbon Filtration System that we use to control the amount of Sulfur/smell in the well water.

Respectfully submitted by Liz Harp