

**St. Edward Joint Pastoral and Finance Council Meeting Minutes
November 10, 2022**

Attending: Father Robert, Kim Goffard, Terry Woelfel, Pat Coonen, Deacon Jeff, Merle Verhagen, Patrick Berg, Tom Pethan, Liz Harp, Nicole Pietsch, Erin Ebben, Tim Pitsch, Darlene Hansen

Opening prayer

Lectio Divina- Gospel reading and reflection

Finance Update- Terry Woelfel:

1. A lot of extremely positive things have happened recently. At three months into the new fiscal year, we are 15% above average levels of giving. The parish received three generous gifts: \$50K, \$100K, and \$1.9M. The majority of these gifts are in endowment funds, which allow the parish to take out 5% of the total market value per calendar year, or 10% with permission from the diocese. Finance council has been approving spend to complete many projects including new lighting, roof and skylight replacements, new pew frontals, AC unit replacements, the new playground and rubber base, electrical panel upgrade, church door fob, and more. Collaboration is great among council members with everyone assigned as liaisons to various areas. Budget-wise, our parish is doing well because of persistent giving. Some upcoming projects include the church roof replacement, scupper replacement this fall, East rental property cleaning, early plans for building a new Eastside pavilion, concrete bases for new lamp posts, and flagpole installation by the school.

Parish Mission Planning Update- Kim Goffard

1. A committee was formed in 2019 to create Parish Mission Plans, which have since been turned over to be shepherded by the Pastoral Council. There are four main goals regarding hospitality, marketing, technology, and volunteer engagement. We're making progress toward these goals. Vicki Weiland was instrumental in facilitating the initial Parish Mission Plan goals.
 - a. Terry suggested posting the official Parish Mission Plan in the parish office.
 - b. Erin Ebben led and completed the technology planning goal.
 - c. Celia McKee is the lead on stewardship, hospitality and welcoming goal.
 - d. Renee Cowart is the parish lead for the marketing goal. Beginning this fall, the plan is to start exploring a new marketing position. This person would create a brand, handle our social media presence, etc. The marketing goal will help drive growth in worship, school, fundraising, and every aspect of the parish.
 - e. Deacon Jeff led the goal on increasing volunteer engagement.

ONE by ONE Campaign

We are at 90% of our goal as of 11/10/22. This weekend is the final push.

3 Focus Areas for the campaign funds for St. Edward:

1. Community outreach 28%
2. Music ministry 12%
3. Outdoor learning center 60%

Outdoor Learning Center (OLC)

We discussed the vision for the space where the old playground was located. Ideas include: seating, a safe walking surface, a landscape wall around perimeter, lighting, outdoor learning space, garden beds,

a projection screen, a fire pit, gathering space, and more. The space should be multi-purpose for use by the school, RE, young adult ministry, adult ministry, visiting after mass, and more. We will need to ensure the bigger picture of all spaces ties together: East pavilion, outdoor learning center, potential church addition for larger community event space.

Next steps:

1. Identify clear direction for each future space: community center, outdoor learning center, and East pavilion.
 - a. Identify needs vs. wants and justification for each.
 - b. Consider how each space ties to our Parish Mission Plans.
2. Phased approach: Start with the basics for OLC: safe and usable space.
 - a. On 11/11/22, Patrick Berg obtained a donation of gravel and leveling from Calnin and Goss Inc. in the OLC space. This work will be completed in the next few weeks.
3. Form a small subcommittee to implement plans and finetune the vision.
 - a. Invite a few local companies to come onsite and offer ideas and recommendations.
4. All projects should be bounced off of Father Robert before starting.

Other Updates:

1. East Rental Property: The tenants have lived there since 2016. This spring there was flooding in the basement. The tenants stored lots of clothing & furniture in basement that didn't dry out. Tenants filed a complaint with the state claiming unsafe living conditions. The diocese' attorney and our insurance company got involved. The basement ducts had been covered over. Mold testing was completed and found that mold is present, but the house is not inhabitable. The tenant planned to take legal action. Buildings and Grounds maintained records of past complaints and resolutions. The tenants requested and were granted permission to leave the premises as of 10/31/22. A professional remediation service is coming next week to clean the mold in the basement. Pat Coonen has done an excellent job of tracking detailed documentation and communications.
 - a. The diocese is looking into having separate pastors for Freedom and Mackville. If that moves forward, the East rental may be used as a rectory for the priest. In the meantime, the parish can rent the property out on a shorter-term basis.

Meeting adjourned.

Closing prayer

Respectfully submitted by Liz Harp